



Murray County

Parks and Recreation

651 Hyden-Tyler Rd. Chatsworth, GA 30705

Phone: 706-695-7359 Fax: 706-695-6163

www.murrayrec.com

MURRAY COUNTY VETERIANS MEMORIAL PARK FACILITY RENTAL POLICY

1. Applications for rental should be 2 weeks in advance and should include exactly what the facility will be used for and what will be brought in.
2. Recreation Department activities will supersede any rental.
3. The Recreation Department reserves the right to deny any application.
4. Rental rates are for 2 hours. Length of time for rental must be included in application.
5. All fees will be due at the time applications are accepted, otherwise that date cannot be held.
6. No rental applicant may change a date without permission from the Recreation Department.
7. The following facilities are available from the recreation center:
 - ❖ Facility rental \$400.00 all day, plus \$200.00 supervisory fee.
 - ❖ Gym \$100.00 for 2 hours plus a \$20 fee for food.
 - ❖ Media Room \$50 for 2 hours plus a \$20 fee for food.
 - ❖ Craft Room (18x26) \$30 for 2 hours plus a \$20 fee for food.
8. All rentals will require a \$100 deposit at the time you submit your application. The facility must be in the same condition at the time of rental to receive your deposit back. Failure to comply will result in your deposit being forfeited. (Additional charges may apply). The Recreation supervisor will review clean up and trash disposal procedures.
9. The rental deposit must be on a separate check from the rental fees. No cash will be accepted.
10. Cancellation refunds will be returned if the cancellation is at least one week prior to the scheduled rental. If the cancellation is at least one week prior to the scheduled rental, you will forfeit 50% of your deposit.
11. Must keep all 911 exit doors unobstructed and comply with all facility rules and fire codes as given by the State Fire Marshall's office.

Date & Time of Rental _____

Name of Party Reserving _____

Telephone # _____

Deposit _____

Rental Fee _____

Reserving Party Address _____

Approved by: _____

City _____

License # _____

Phone _____

Room Requested _____

Total in Party _____

Briefly explain the purpose of the rental _____

I/We agree to the above rental application terms & conditions. I also agree to be financially responsible for any damages caused by my party or its attendees and will abide by all Park & Facility Rules.

(Sign and date)